

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday December 20, 2022 - 8:00 A.M.

101 Garfield Avenue, Menasha WI 54952

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- November 22, 2022 Regular Meeting.

3. NMSC 2023 PROPERTY/LIABILITY INSURANCE RENEWAL - Discussion on, and potential action to be taken to approve renewal quotes.

4. CORRESPONDENCE

A. November 2, 2022 emails from Roger Voigt, NMSC to Clerks and Mayors for Cities of Neenah & Menasha. RE: 3-year term for appointment as NMSC Commissioner ending on 12/31/2022 for Raymond Zielinski & Greg Weyenberg.

5. OLD BUSINESS

6. NEW BUSINESS

- **Operations, engineering matters** -

A. McMahan Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment.
2. Plant Digester Boiler Replacement & Air Permitting.
 - a. Payment Request #7 & FINAL in the amount of \$20,854.20.
3. Preliminary User Charge Rate Study related to Phosphorus Removal & UV Disinfection.

B. McMahan Invoices

#928914	Plant Re-Rate Study	\$173.00.
#928915 phase 08	Boiler Replacement – Construction Phase	\$259.50.

C. Operating Report for November 2022

1. Operating Report.
2. Equipment and Grounds Report.

- **Budget, finance matters** -

D. Accountant’s Report for November 2022.

1. Financial Statements.
2. Cash & Investment Report.

E. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

F. MCO Invoices.

#29206	January 2023 Contract Operations	\$142,367.48.
#29219	Use of MCO Vehicles – November	\$ 521.95.

G. Vouchers – Operating and Payroll Vouchers #139620 thru #139655 in the amount of \$251,856.11 for the month of November 2022.

7. ADJOURNMENT.